

WV Board of Landscape Architects Meeting – October 10, 2019

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:00-11:03 Opening Statements

May meeting minutes - Minutes from previous meeting John motions to approve, Jason 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - Beginning fiscal year balance : \$27,411.18, current balance as of October 2019 \$30,966.67 3rd quarter collections: \$5,105.00, 3rd quarter expenditures: \$1,515.51.00, Net income for 3rd quarter: \$3,585.49. The board should discuss the budget for next year (potential additional collections from COAs). Nathan motions to approve the Treasurer's report, John 2nds the motion. The Treasurer's report is approved.

11:03-11:12 Old Business

Roster of LAs on the Board website - Jason will verify the current roster is up to date.

Certificates for licensees - Kendra will send certificates to the new licensees.

Maryland reciprocity agreement - MD is willing to have an agreement, they would like more information on how it works between other states. John is researching to iron out the details.

11:12-11:39 New Business

Retention of licensees was good this year.

Certificates of authorization - Jason will email a list of the COAs. We need to make sure firms are compliant (no advertising, etc. without a COA).

Legislative Updates - Kendra is working on Title 9 Series 5 compliance.

Plant Exam - Removal of the Plant Exam requirement should be all ironed out in June 2020.

New applications:

Adam Steiner - John motions to vote on approval, Nathan 2nds the motion. Adam Steiner is approved unanimously, and will be issued license #419.

Mark Dawson - Mr. Dawson's application is incomplete. Jason will contact Mr. Dawson about getting additional information.

Nina Chase - Discussion of the status of expired temporary licenses. In the future Jason will keep better records of temporary licensees. Jason will contact her about the Plant Exam.

Marcus Carnegie - CLARB records of references have not been received. John motions for provisional approval, Nathan 2nds. Mr. Carnegie is approved pending receipt of CLARB records.

Note - We should amend rules to require only 3 references.

Seminar -Required License Board Seminar is on October 29, Nathan will attend.

The next Board meeting will be before the end of the year.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:39.