

## WV Board of Landscape Architects Meeting – May 31, 2019

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

### 11:00-11:03 Opening Statements

February meeting minutes - Minutes from previous meeting John motions to approve, Jason 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - Beginning fiscal year balance : \$25,065.17, current balance as of May 2019 \$25,029.53 2nd quarter collections: \$2,935.00, 2nd quarter expenditures: \$210.00, Net income for 2nd quarter: \$2,724.30. The board should discuss the budget for next year (potential additional collections from COAs). Nathan motions to approve the Treasurer's report, John 2nds the motion. The Treasurer's report is approved.

### 11:03-11:11 Old Business

Roster of LAs on the Board website - Jason will wait until after June 30th to update the roster.

Maryland reciprocity agreement - We need to clarify the differences in renewal requirements between WV and MD. John will draft a formal letter to the MD Board to begin the process.

Certificates of authorization - COAs have been coming in and Kendra is updating the firm roster as needed.

Legislative update - The process has begun on a Senate bill to exempt military personnel from licensure.

Plant test - Kendra is working on the rule change. The Board will not replace the rule, just strike through. Nathan motions to vote on removal of the plant test, John 2nds the motion. The motion passes unanimously.

### 11:11-11:21 New Business

New applications:

David Frank - Nathan motions to vote on approval pending a check of Mr. Frank's references, John 2nds the motion. David Frank is approved unanimously, and will be issued license #417.

James Yost - John motions to vote on approval, Nathan 2nds the motion. James Yost is approved unanimously, and will be issued license #418.

CLARB trip in Sept. - Jason would like John to attend in order to maintain contacts, etc. Kendra will need any receipts.

The next Board meeting will be in August.

Kendra has some COA forms that have been returned by the post office. Kendra will email a list of those firms to Jason.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:21.