

WV Board of Landscape Architects Meeting – February 15, 2019

The meeting opens at 12:00, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, Kendra Zamora, and Linda Lyter.

12:00-12:15 Old Business

December meeting minutes - Minutes from previous meeting Jason motions to approve, John 2nds the motion. The previous meeting minutes are approved.

Financial statement - Beginning fiscal year balance : \$25,065.17, current balance as of January 2019 \$24,121.41 Total revenues: \$9,090.00, Total expenditures: \$9,953.76, Net income: -\$943.75.

MOU (Memorandum of Understanding) - The MOU is now official.

Kendra needs board info (roster of licensees, etc.) for her record keeping.

Letterhead address needs to be updated.

Certificates of authorization - Jason will update COA info and submit to Kendra for printing to send out with license renewals in May. COAs will renew on same timeline as license renewals.

Roster of LAs on the Board website - The roster is now updated.

Board stipend cannot be issued retroactively.

Reciprocity agreement - The agreement with MD does not look promising at this time. Jason will contact Missy at CLARRB to discuss.

The annual report as been submitted.

Transfer of Archives from Michael Biafore - The gmail account (wv.la.board@gmail.com) has been setup to aid in the transfer and storage of archives Kendra will manage the the new gmail account.

12:15-12:53 New Business

Legislative updates - Several bills of concern are upcoming in the House and Senate. Linda will keep the board updated as the legislative session continues.

Linda does not recommend raising COA fees.

Rules modifications - Plant test removal must be submitted by June 1st. Removing this from rules should not be difficult, the rules committee chair is not likely to object.

Nathan motions to vote on removing the Plant ID Test, John 2nds the motion. The motion is approved.

Michael Ross reciprocity application - Mr. Ross is licensed in PA and meets the requirement for grandfathering, and meets the requirements for exemption from the Plant ID Test. John motions to approve reciprocity, Nathan 2nds. Michael Ross will be issued license #416.

Comments - No further comments at this time.

Further Business - No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:53.