



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square, Morgantown, WV 26508
ph: (855) 226-1273 fax: (304) 594-1482

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

August 12th 2014

- I.** A meeting of the West Virginia Board of Landscape Architects was called to order at 12:30pm, August 12th, 2014 via Teleconference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), and Jason Testman (Secretary).
- II. OLD BUSINESS**
- a. **Minutes:** The Minutes from the meeting of February 2014 were approved. These Minutes and others from the previous three year's meetings have been posted to the website
- b. **Treasurer's Report:**
- | | | |
|------------------|------------------|-------------|
| i. 7/1/2013 | Cash Balance | \$35,530.93 |
| ii. 2014 PFY | Gross Revenue | \$12,660.00 |
| iii. 2014 PFY | Expenditures | \$9,077.21 |
| iv. Cash Balance | End of Year 2014 | \$39,013.72 |
- c. **Website:** The current Roster will be uploaded when finalized as some late renewals are still coming in.
- d. **Board Stipend**
- i. Board Members will share responsibilities to contact the different departments necessary to complete the paperwork for a board stipend
- III. NEW BUSINESS**
- a. **Safety Program**
- b. **LARE:** Vaike Hass will be taking the Plant Exam after a date is set up
- c. **Board Stipend** – As per State Treasurer's office, we need to submit for worker's comp and unemployment for the event we hire employees.
- d. **Renewals:** Several licensees have been notified that we have not yet received their renewals. The completed roster will be posted soon in September. Audits will be performed on PDHs

- e. **Emily Carlson** – inquired about licensure process

IV. APPLICATIONS/LICENSE

Licensees: Curt Culberson: 381 Pending receipt of seal; Christopher
Thompson: 382; Nicholas Georgas: 388; Matthew Landes: 389

Applicant Name	Status	Outstanding	Action Taken
Thomas Woltz	Application	--	Approved through Reciprocity
Nicole Oeler	Application	Question 4 not answered	
Vaike Haas	Plant Test		WV Plant Test
Mark Baker	R'cd verification from MD	Application?	
John Klamut	R'cd verification for MD PE	Application?	

V. PUBLIC COMMENTS

- a. There were no comments

VI. NEXT MEETING

- a. Mike will advise on next meeting date.

Meeting adjourned at 1:30pm

Respectfully Submitted,



Jason Testman, Secretary
August 31st, 2014